

Eleventh Circuit Court of Appeals

How to Complete Bar Membership Renewal

Turn off pop-up blocker in your browser.

1. Complete the bar renewal form found on this Court's website at www.ca11.uscourts.gov.
 - a. Print, scan and save the form to your computer.
2. Log in to CM/ECF electronic filing system.
3. From the Startup page, select the menu option '**Utilities**'.
4. Select the option '**Bar Renewal**'.



This facility is for Official Court Business only. Activity to and from this site is logged. Document filings on this system are subject to Federal Rule of Appellate Procedure, Rule 25. Evidence of unauthorized or criminal activity will be forwarded to the appropriate law enforcement officials under 18USC152 and 3571.

5. Read all instructions and notices on the bar renewal screen prior to continuing with submission of your bar renewal.
6. Enter a description in the '**Description**' field, i.e. Bar Renewal Application.
7. Upload the bar renewal application by clicking the '**Browse**' button.

The screenshot shows a form titled 'Submit Documents'. It has a 'Description' field with the text 'Bar Renewal Application' entered. Below the field is a blue 'Browse...' button, which is pointed to by a green arrow.

- Click the 'Pay Fee and Submit Renewal' button.



- You will be redirected to PACER to log-in and submit your fee payment. Log-in to PACER:

PACER Links
Court Links
Search PACER Case Locator
Announcements
Frequently Asked Questions
Resources
Manage My Account

MANAGE MY ACCOUNT

Enter your PACER credentials to update personal information, register to e-file, make an online payment, or to perform other account maintenance functions.

Login

*** Required Information**

Username * 11testattorney1

Password *

Not 11testattorney1? [Click here to login as a different user](#)

[Need an Account?](#) | [Forgot Your Password?](#) | [Forgot Username?](#)

NOTICE: This is a restricted government website for official PACER use only. Unauthorized entry is prohibited and subject to prosecution under Title 18 of the U.S. Code. All activities and access attempts are logged.

10. Complete the Payment Information and click [Next].

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MANAGE MY ACCOUNT

Welcome, Attorney Welten

Logout

Account Number	7034185
Username	11testattorney1
Account Balance	\$0.00
Case Search Status	Inactive
Account Type	Upgraded PACER Account

Pay Filing Fee for U.S. Court Of Appeals, Eleventh Circuit (test) - NextGen

* Required Information

Payment Amount

Amount Due * \$500.00

Select a Payment Method



Attorney Welten
XXXXXXXXXX2222
01/2020

Enter a credit card

Enter an ACH account

Note: We protect the security of your information during transmission using Secure Sockets Layer (SSL) software, which encrypts information you submit.

Next

Cancel

11. Click the Authorization box and [Submit].

Payment Summary	
PAYMENT METHOD	PAYMENT DETAILS
 XXXXXXXXXX2222 01/2020 Attorney Welten 123 Main Street Atlanta, GA 30303 USA	Payment Amount \$500.00 Fee Type Filing Fee

Email Receipt	
Email	<input type="text" value="11forsythtest@gmail.com"/>
Confirm Email	<input type="text" value="11forsythtest@gmail.com"/>
Additional Email Addresses	<input type="text"/>

Authorization	
<input checked="" type="checkbox"/>	I authorize a charge to my credit card for the amount above in accordance with my card issuer agreement. *

Note: We protect the security of your information during transmission using Secure Sockets Layer (SSL) software, which encrypts information you submit.

12. The Payment Successful screen will appear and you will be redirected back to the Court of Appeals NextGen CM/ECF site. If you are not redirected within 30 second, click the [Submit] button.



13. You will be returned to 11th Circuit NextGen CM/ECF where the fee payment receipt will be displayed. You may print the payment receipt from this screen. Click [OK] to continue in CM/ECF or "Log Out" to exit CM/ECF.