

Appendix Format/Color/Quantity Summary

Size of paper	8 ½ x 11 inches (reduce larger original filings to 8 ½ x 11 inches if material remains legible, or fold to no larger than 8 ½ x 11 inches)
Cover Color	White
Cover Type	90 lb. index paper or more durable
Cover Locations	Front and back
Index	Immediately following cover page
Tab Numbers	Correspond to original document numbers noted on district court docket sheet
Binding Location	Securely fastened at top
Number of Copies Filed	2 (with an additional 3 if the appeal is classed for oral argument)*
Time for Filing	Within 7 days of filing appellant's brief
Certificate of Service	Yes, if required by FRAP 25(d)
Number served on parties	1**

* Pro se parties proceeding in forma pauperis need only file one copy. Incarcerated pro se parties are not required to file an appendix. Filers using the ECF system must also file appendices electronically.

** No paper copy needs to be served if the appendix is served through the Court's electronic-filing system.