

## APPENDIX CHECKLIST

### AGENCY CASES

Required Contents. In proceedings for review of orders of an agency, board, commission, or officer, the petitioner must file an Appendix containing:

- \_\_\_ 1. Relevant docket entries in the proceeding below;
- \_\_\_ 2. Relevant portions of the pleadings, charge, findings, or opinion;
- \_\_\_ 3. Judgment, order, or decision filed by the agency, board, commission, or officer
- \_\_\_ 4. Other parts of the record to which the petitioner wishes to direct the Court's attention.

Form:

- [ ] Durable White Covers (front & back)
- [ ] Indexing Tabs (Tab numbers corresponding to agency document numbers)
- [ ] No more than 250 single-sided sheets of paper in each volume

Number of Paper Copies Required:

- ( ) Prisoner Pro Se: None
- ( ) All Other Parties: Number Specified in the Clerk's Notice(s)
- ( ) Filers using the ECF system must also provide paper copies; ECF filers are encouraged to have the ECF docketing header from the electronically filed version of the appendix on the cover page for the paper copies submitted to the Court.