

APPENDIX CHECKLIST

CRIMINAL CASES

Required Contents. In an appeal in a criminal case, the appellant must file an Appendix containing:

- 1. Index
- 2. District Court docket sheet

Items 3-13 to be arranged chronologically by date of entry into the record:

- 3. Indictment, information, or petition as amended
- 4. Parts of any pretrial order relevant to issues on appeal
- 5. Judgment or interlocutory order appealed from
- 6. Other order(s) sought to be reviewed
- 7. Supporting opinion, findings of fact and conclusions of law filed or delivered orally by the court
- 8. Jury instruction (if correctness in issue)
- 9. Magistrate's report and recommendation, when appealing a court order adopting same in whole or in part
- 10. Relevant parts of any document whose interpretation is central to the issues on appeal
- 11. If any issue concerns the guilty plea, the transcript of the guilty plea colloquy and any written plea agreement
- 12. If any issue concerns the sentence, the transcript of the sentencing proceeding, and the presentence investigation report and addenda, under seal in a separate envelope
- 13. Any other pleadings, affidavits, transcripts, filings, documents, or exhibits that appellant believes will be helpful to this Court in deciding the appeal
- 14. Certificate of Service

Form:

- Durable White Covers (front & back)
- Indexing Tabs (Tab numbers corresponding to district court document numbers)
- No more than 250 single-sided sheets of paper in each volume

Number Required:

- Prisoner Pro Se: None
- Pro Se IFP: 1 paper copy
- Other: 2 paper copies
- Counsel using the ECF system must also file electronically