

**EXPANDED RECORD EXCERPTS CHECKLIST
CRIMINAL CASES**

Required Contents. In an appeal from a criminal case, the appellant must file Expanded Record Excerpts containing:

- 1. Index
- 2. Table of Record References in the Brief
- 3. District Court docket sheet

Items 4-16 to be arranged chronologically by date of entry into the record:

- 4. All portions of the record referenced in the brief, including those portions of the pleadings, transcripts (including depositions), and documentary exhibits relied on in the brief; include entire testimony or document if cited in argument section of the brief.
 - 5. If any issue involves the validity of the guilty plea, a copy of the written plea agreement and the transcript of the guilty plea colloquy
 - 6. If any issue involves a motion to suppress, a copy of the transcript of any hearing on the motion
 - 7. In an appeal from a judgment or sentence in a criminal case, a copy of the presentence investigation report and addenda under seal in a separate envelope
 - 8. If a sentencing issue is raised, a copy of the transcript of the sentence proceeding
- Plus any applicable portions of the district court record required by 11th Cir. R. 30-1:*
- 9. Indictment, information, complaint or petition as amended
 - 10. Answer, response, counterclaim, cross-claim, and replies thereto
 - 11. Parts of any pretrial order relative to issues on appeal
 - 12. Judgment or interlocutory order appealed from
 - 13. Other order(s) sought to be reviewed
 - 14. Supporting opinion, findings of fact and conclusion of law filed or delivered orally by the court
 - 15. Jury instruction (if correctness in issue)
 - 16. Magistrate's report and recommendation, when appealing a court order adopting same in whole or in part
 - 17. Findings and conclusions of administrative law judge, when appealing a court order reviewing administrative agency determination
 - 18. Relevant parts of any document...whose interpretation is central to the issues on appeal
 - 19. Certificate of Service

Form:

- Durable White Covers (front & back)
- Indexing Tabs (Tab numbers corresponding to district court document numbers)
- No more than 250 sheets of paper in each volume

Number Required:

- Prisoner Pro Se: None
- Pro Se IFP: 1 copy
- Other: 2 copies